

# Subsequent Procedures Implementation

## Policy Stages



### Most Recent Deliverable Completed

In February 2024, the Subsequent Procedures IRT published an updated version of the [Implementation Plan for New gTLD Subsequent Procedures \(SubPro\) Policy Development Process \(PDP\) Recommendations](#). The updates reflect the new governance model, the developments with the outstanding dependencies, and the [October 2023 Board scorecard](#) following the [Board resolutions](#) approved on 26 October 2023.

In addition, several public comment proceedings for the Next Round program have been opened:

- On 1 February 2024, ICANN org published its first series of [public comment proceedings](#) that seeks input from the ICANN community on proposed language for the Applicant Guidebook (AGB) for the New gTLD Program: Next Round. The public comment period is expected to close on 19 March 2024.
- On 7 February, ICANN org published the [String Similarity Review Guidelines](#) for conducting the string similarity review, which is conducted by the String Similarity Review panel for community input. The Public comment proceeding is expected to close on 27 March 2024.
- On 12 February, ICANN org published the draft [Applicant Support Program \(ASP\) Handbook](#) for community input to indicate language in the ASP handbook accurately reflect the policy recommendations associated with Topic 17: Applicant Support. The Public comment proceeding is expected to close on 2 April 2024.

### Description and Scope:

The Generic Name Support Organization (GNSO) Council approved the [New Generic Top Level Domain \(gTLD\) Subsequent Procedures Policy Development Process Final Report](#) (the “Subpro Final Report”) on 18 February 2021. Following the approval of the Final Recommendations, the GNSO Council transmitted its [Recommendations Report](#) to the ICANN Board on 24 March 2021.

On 12 September 2021, the ICANN Board [directed](#) the ICANN org to initiate an Operational Design Phase to facilitate the Board’s consideration of the Outputs in the Final Report. ICANN org published the resulting Subpro Operational Design Assessment (ODA) on 12 December 2022.

On 16 March 2023, the ICANN Board passed a [resolution](#) on a set of recommendations from the Final Report and directed the org to begin implementation. The Board called for “A working methodology, a [IRT] work plan, and timeline as agreed upon by ICANN org and the GNSO Council” and encouraged “all parties to work together efficiently and constructively to meet relevant timelines.”

The SubPro Implementation Review Team (IRT) launched on 16 May 2023, and has the form of an ‘Open + Representative Model’ based on the [GNSO’s PDP 3.0 model](#). The objective of this model is to provide a structure that allows for efficient resolution of issues that may arise. The group is composed of ‘participants’ and ‘representatives,’ which together make up the IRT members and provide assistance to ICANN org. The model does not change the ability of all IRT participants to raise concerns about the implementation approach taken by ICANN org, nor does it allow for any policy issues to be reopened that had been settled during the Policy Development Process (PDP). As is always the case for IRTs, there is no voting, and there are no consensus calls as part of the IRT’s day-to-day work. The SubPro IRT operates openly and transparently: all mailing list exchanges are publicly [archived](#).

### Composition

**Project Sponsor:** Theresa Swinehart  
**Project Manager:** Lars Hoffmann  
**Council Liaison:** Anne Aikman-Scalese and Susan Payne  
**# Members:** 85 Members ([link](#))  
**Tools:** [Meeting Schedule](#) / [Wiki](#)

### Implementation Status

**Start Date:** 16-May-2023  
**End Date:** (TBD)  
**Review Duration to Date:** 9 Months

### Resources

- [Board Resolution](#)
- [New Generic Top-Level Domain \(gTLD\) Subsequent Procedures Operational Design Assessment \(ODA\)](#)
- [Final Report on the new gTLD Subsequent Procedures Policy Development Process](#)
- [2012 gTLD Applicant Guidebook](#)
- [Next Round Implementation Plan](#)

## Phase Progress

Prepare\*

Plan

Analyze and Design

Implement

Support and Review\*\*



### Complete

**100% Complete** GDS monitors policy development progress and engages with Working Group

**100% Complete** GDS provides input on GNSO PDP Initial Report.

**100% Complete** GDS prepares materials for Board consideration

\*The Prepare phase reflects work done in the Policy Development Process (PDP)

**100% Complete** Policy and GDS staff arrange for the recruitment of the IRT

**100% Complete** GDS staff are handed off the Consensus Policy recommendations for implementation

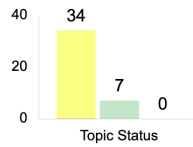
**100% Complete** GDS organize activities to implement Policy recommendations.

### In Progress

**100% Complete** Admin and Work Plan

**25% Complete** Draft AGB

### Topic Completion\*



### Not Started

**0% Complete** Publish Applicant Guidebook

Continuous improvement and measure of policy effectiveness

Formal review

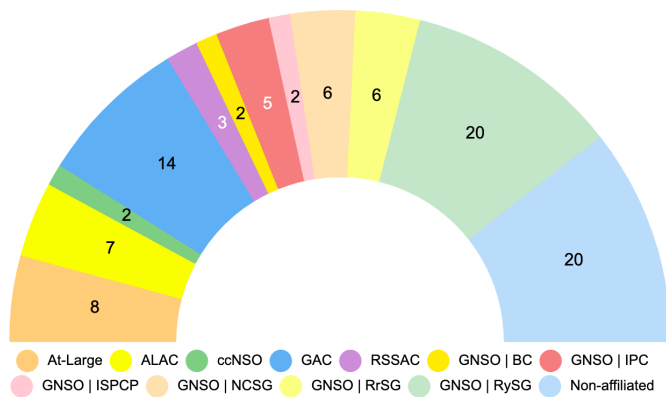
Post-Implementation Policy Status Report

\*\*The Support and Review stage includes ongoing activities that continue after implementation of the policy is complete

\*Please note the status "Complete" conveys that language on this topic is ready for the first round of public comment.

## Member Participation and Composition

### IRT Member Affiliations



### Hours Worked

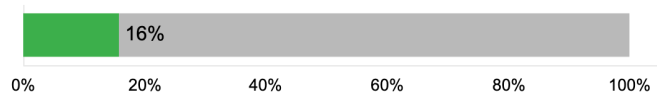
Face to Face Meetings:

7 Meetings

Calls:

50 Calls

### Volunteer Participation Rate\*\*\*



\*\*\*Volunteer Participation Rate is calculated based on the total number of invitations for IRT members to participate in meetings divided by the number of times meetings were attended by individual IRT members. Please note reflects participation in full IRT meetings and not IRT sub-track meetings.