

[Letterhead of ccTLD]

[date]

**Internet Corporation for Assigned Names and Numbers
(ICANN)
Suite 330, 4676 Admiralty Way
Marina Del Rey, California 90292 USA**

Dear Dr Twomey,

This letter sets out our understanding of what we have agreed to do in order to demonstrate our commitment to securing and enhancing the stability and interoperability of the Internet's Domain Name System (DNS) for our mutual benefit and for the benefit of the local and global internet community.

To this end we make the following commitments to you.

We shall use our best endeavours to:

- a) generate regular updates of the [.] zone data in compliance with relevant standards as set out in paragraph c) and subject to and within the limits of relevant national law and national public policy.
- b) operate and maintain, the authoritative name servers for [.] in a stable and secure manner, adequate to resolve names within the [.] domain by users throughout the Internet and in compliance with relevant standards as set out in paragraph c) and subject to and within the limits of relevant national law and national public policy.
- c) Applicable relevant standards are standards-track or best current practice RFCs sponsored by the Internet Engineering Task Force.
- d) notify ICANN, through ICANN's designated point of contact of:
 1. any change of the contact information of its administrative or technical contact(s), and
 2. any change to the administrative and /or technical contact details about [.] in the Authoritative-Root Database no later than seven days after the change becomes effective. The administrative contact for [.] must be directly associated with [ccTLD] and must reside in the territory of [country] during the entire period he or she is designated as such.

We shall contribute to your cost of operations in the amount of [] per annum. We agree to review in good faith on every anniversary of the date of this letter, our contribution to you set out above with a view to agreeing continued contributions by us on an annual basis to your cost of operations. We understand that this review will take into account all relevant circumstances.

We agree that we may terminate our commitment to you by giving you notice in writing and if we do, we agree that our obligations to you under this letter shall cease. However we acknowledge that we are to continue to perform our duties to the extent it is within our powers and can be reasonably expected under the circumstances in order to maintain the stability and interoperability of the DNS.

We agree that no breach of a commitment contained in this letter or performance or non-performance under this letter shall give rise to any monetary liability by either one of us to the other.

We look forward to a long and mutually beneficial relationship with you.

Yours sincerely

[Chief Executive Officer]
[Name of organization]